



COUNTY of SUSSEX

TRADESMAN APPLICATION

(Electrical___ Plumbing___ Mechanical___)

(Residential___ Commercial___)

Date: _____

Building Permit Number: _____

Applicant's Name: _____

Applicant's Address: _____

City: _____ State: _____ Zip Code: _____

State License Number: _____ Specialty: _____ Class: _____ Expiration Date: _____

Telephone Number _____ (Work) _____ (Cell) _____

Email Address: _____

Property Owner: _____

Property Location: _____

Tax District: _____ Tax Map ID No: _____

Description of Work to Be Done: _____

Signature (*) _____ DATE _____

CONTRACT/JOB AMOUNT \$ _____

MECHANICAL CONTRACTOR:			
VA.STATE LICENSE NUMBER:		ADDRESS:	
CLASS / EXPIRATION:			
OPERATING DATA	BTU RATING	FUEL TYPE	COST ESTIMATE: \$

PLUMBING CONTRACTOR:		ADDRESS:	
VA. STATE LICENSE NO:			
CLASS / EXPIRATION:		COST ESTIMATE: \$	

ELECTRICAL CONTRACTOR:		ADDRESS:	
VA. STATE LICENSE:			
CLASS / EXPIRATION:		COST ESTIMATE: \$	

AFFIDAVIT OF LICENSURE EXEMPTION

Name of Applicant: _____ Permit #: _____
 Location of Project: _____

§ 54.1-1111. Prerequisites to obtaining business license; building, etc., permit.

A. Any person applying to the building inspector or any other authority of a county, city, or town in this Commonwealth, charged with the duty of issuing building or other permits for the construction of any building, highway, sewer, or structure, or any removal, grading or improvement shall furnish prior to the issuance of the permit, either (i) satisfactory proof to such inspector or authority that he is duly licensed or certified under the terms of this chapter to carry out or superintend the same, or (ii) ***file a written statement, supported by an affidavit, that he is not subject to licensure or certification as a contractor or subcontractor pursuant to this chapter.*** The applicant shall also furnish satisfactory proof that the taxes or license fees required by any county, city, or town have been paid so as to be qualified to bid upon or contract for the work for which the permit has been applied.

It shall be unlawful for the building inspector or other authority to issue or allow the issuance of such permits unless the applicant has furnished his license or certificate number issued pursuant to this chapter or evidence of being exempt from the provisions of this chapter.

The building inspector, or other such authority, violating the terms of this section shall be guilty of a Class 3 misdemeanor.

* * *

AFFIDAVIT

I hereby affirm that I have read § 54.1-1111(A) of the Code of Virginia and fully understand the contents thereof; that I am not subject to licensure or certification as a contractor or subcontractor. I further affirm that I will be responsible for all construction on the property allowed by the permit(s) hereby issued. If the work is performed by any other person or firm employed or retained by me, I acknowledge that such person or firm must comply with the state and local contractor licensing laws.

 Signature of Applicant Date

Commonwealth of Virginia
 CITY/COUNTY OF _____, to-wit:

Sworn and subscribed to before me, a Notary Public, the ____ day of _____ 20____,

by _____.

My commission expires: _____

Notary Registration Number: _____ Notary Public

* * *

PLEASE BE ADVISED THE VIRGINIA BOARD OF CONTRACTORS STRONGLY ADVISES THAT CONTRACTORS OBTAIN BUILDING PERMITS—NOT OWNERS OR RESIDENTS.

VIOLATION OF THE VIRGINIA UNIFORM STATEWIDE BUILDING CODE IS A CRIMINAL MISDEMEANOR AND WILL BE PROSECUTED AGAINST THE PERMIT HOLDER.

More information is available at: http://www.dpor.virginia.gov/Consumers/Consumer_Guides/